



1200 New Jersey Avenue, SE  
Washington, DC 20590

U.S. Department  
Of Transportation

Federal Railroad  
Administration

James Forgette  
Ballard Terminal Railroad  
General Manager  
4725 Ballard Ave. N.W.  
Seattle, WA 98107

March 30, 2022

Dear Mr. Forgette:

This letter is in response to the Ballard terminal Railroad (BDTL) on March 4, 2022, to the Federal Railroad Administration (FRA) seeking approval of its material modifications to the BDTL Conductor Certification Program received by FRA on March 4, 2022. BDTL has complied with FRA's procedures for submission and approval of programs as described in appendix B to 49 CFR part 242. FRA reviewed the railroad's program modification and determined that the railroad's program modification conforms with the requirements of 49 CFR part 242 for the reasons discussed below.

Your submission package states that no labor organizations are representing the railroad's employees.

The program modifications are consistent with the model of the previously approved Class III railroad programs. FRA understands that the modifications are intended to provide more detail to the conductor certification process and update contact information. Additional modifications to the submission also addressed deficiencies with the standard requirements of 49 CFR part 242, appendix B.

Please continue in your efforts to improve railroad safety on your system.

Please contact me with any questions regarding this submission at (202) 366-0978 or [FRAOPCERTPROG@dot.gov](mailto:FRAOPCERTPROG@dot.gov) or [Kevin.Lewis@dot.gov](mailto:Kevin.Lewis@dot.gov)

Sincerely,

Kevin Lewis  
FRA Program Manager Certification

pp Christian Holt  
Operating Practices Staff Director